**Membership Phone Call Letter Sample**

{Date}

{Name}

{Contact info.}

Dear {Name},

Greetings. We hope that you are doing well and that you are seeing God’s grace in the beauty of this season. At {Church Name}, we are deeply committed to helping each member grow in his or her relationship with Jesus Christ, to experience more and more of the life that Jesus’ desires for us, and to serve the world in his name. To do this best, we believe that active participation in the life of a Christian congregation is vital.

The Session of {Church Name} takes seriously its responsibility to encourage the members of the congregation to participate actively in the ministry of the church. It is in this regard that we write to you. Your absence from the fellowship and worship of this congregation is of concern to us, as the Session, and to your pastor.

Soon, a member of the Session or the Membership and Rolls Review Committee will contact you to learn of any concerns that you have and to talk with you about your membership here at {Church Name}. We look forward to discussing your present relationship with Jesus Christ and your involvement here in the church family at {Church Name}. It is our hope that you will renew your active participation in the fellowship, worship, and ministry of this congregation in the near future. We believe that God is doing exciting things in and through our congregation, and we are eager for you to participate in the renewing power of God’s grace that comes from regular worship and fellowship.

If you have any questions regarding this correspondence, please contact any member of the Session or your pastor.

In Christ,

{Pastor(s) Name(s) and or Session Members Names}